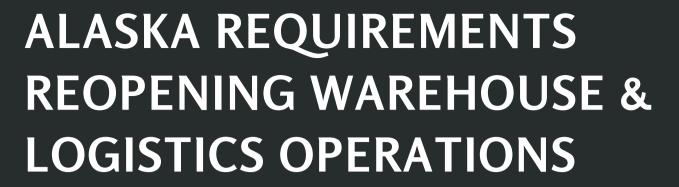


## REOPENING ALASKAN WAREHOUSES

Creating Your Mitigation Plan, Staff Training, Reopening Resources, Local Guidelines, & Industry Best Practices









CREATE AND IMPLEMENT A
MITIGATION PLAN TO PREVENT THE
SPREAD OF COVID-19 BY USING
LOCAL & CDC RECOMMENDATIONS



KEEP YOUR OPERATION UP TO DATE AS NEW INFORMATION BECOMES AVAILABLE

Municipality of Anchorage

State of Alaska

<u>CDC</u> Guidance

## CREATE YOUR COVID-19 MITIGATION PLAN



- 1. Reference state and local requirements.
- 2. Customize your operation to align with the new requirements.
- 3. Train your staff to follow the new requirements.
- 4. Post the mitigation plan and communicate with the public changes to your operation.



Tip: Communicate with your customer base as often and through as many channels as possible: social media, google business page, website, signage, & updated voicemail messages.



In your communication to guests, include:

- Safety Changes to Your Operations
- New Policies or Procedures
- Hours of Operation
- Address
- Updated Services
- Phone Number
- Website



## COVID-19 STAFF TRAINING

SEE THE LINKS BELOW FOR RESOURCES USED TO TRAIN STAFF ON CLEANING, DISINFECTING, AND SAFETY PROTOCOLS

- COVID-19 BEST PRACTICES
  TRAINING VIDEO FOR
  EMPLOYEES
  - OSHA COVID-19 TRAINING
    VIDEOS AVAILABLE IN
    ENGLISH AND SPANISH
  - PREPARING WORKPLACES & PROTECTING EMPLOYEES

Tip: It is highly recommended that all staff complete the free training videos above. If applicable, posting certificates of completion will enhance consumer confidence and help you grow your business. If no certificates exist, consider posting about training on social media and through other communication methods.





## ADDITIONAL COVID-19 OPERATIONAL RESOURCES



- Anchorage Chamber of Commerce Reopening Resources
- Alaska Manufacturing Extension
   Partnership Resources for Manufacturers



- CDC Deciding to Reopen Your Business
- CDC Guidance for Businesses & Employers



- OSHA Reopening Guide
- AIHA Reopening Guidance for the Warehouse & Logistics Industry