REOPENING ALASKAN BUSINESS OFFICES

Deciding to Reopen, Creating Your Mitigation Plan, Staff Training, Reopening Resources, Local Guidelines, & Industry Best Practices
ALASKA REQUIREMENTS FOR REOPENING YOUR BUSINESS OFFICE

1. Create and implement a mitigation plan to prevent the spread of COVID-19 by using local & CDC recommendations.

2. Keep your operation up to date as new information becomes available.

Municipality of Anchorage, State of Alaska, CDC Guidance
CREATE YOUR MITIGATION PLAN

1. Reference state and local requirements.
2. Customize your operation to align with the new requirements.
3. Train your staff to follow the new requirements.
4. Post the mitigation plan and communicate with the public changes to your operation.

Tip: Communicate with your customer base, contractors and clients often and through as many channels as possible. Facebook, Instagram, Google Business Page, Website, and Updated Voicemail Messages.

In your communications include:
- Safety Changes to Your Operations
- New Policies and Procedures
- Encourage Social Distancing
- Answers to Frequently Asked Questions
- Hours of Operation
- Address
- Phone Number
- Website
Tip: It is highly recommended that all staff and independent contractors review the resources and guidance plans listed above. Having your people well prepared and knowledgable regarding protecting your customer base and clients will enhance consumer confidence and may help you grow your business.
ADDITIONAL BUSINESS OFFICE OPERATIONAL COVID-19 RESOURCES

- AIHA Reopening Guidance for a Business Office
- CDC Workplace Decision tool
- CDC Implementation of Mitigation Strategies for Communities

- US Chamber Business Reopening Digital Resources Center Toolkit
- CDC Employer Information for Office Buildings

- Expand Share Video: Best Practices to Prevent Covid-19
- State of Alaska Frequently Asked Questions

WE'RE IN THIS TOGETHER, ALASKA